

**Gallup Economic Development Corporation (GEDC)
Executive Director**

GEDC seeks to hire an Executive Director to fill the position responsible for facilitating, promoting and ensuring economic development in the Gallup, NM area.

Work will be performed under the direction of the Gallup Economic Development Corporation's Board of Directors. This organization is devoted to the improvement of business conditions in the Gallup, NM region and the recruitment and retention of all job creating industries including manufacturing, retail, tourism and other viable businesses in the area. GEDC board is comprised of appointed representatives from the area.

Preferred Qualifications:

- Bachelors Degree from an accredited university. Business, Public Administration, Marketing, or related fields will be given preference.
- 4 Years minimum experience of increasingly responsible experience in the economic/ community development field
- Experience at a local community level is preferred with experience in rural areas helpful
- Combination of experience and training equivalents will be considered.

Salary Range:

- Dependant upon Qualifications and Experience

Applications should include:

1. Cover Letter of Interest
 2. Resume
 3. Three professional work references to include
 - Name/ Title/ Organization/ Email and Day Phone Contact
- Resume Review process will begin November 15, 2011.

Applications should be mailed to:

Gallup Economic Development Corporation
C/O Pinnacle Bank
Attn: Tommy Haws
PO Box 1729
Gallup, NM 87301

Or Sent Via Email to:

Tommy Haws, President GEDC
Email: tommy.haws@pinnbank.com
Subject: GEDC ED Application